



## **Part Time Play Leader**

The Totterdown Children's Community Workshop (TCCW) is a charity that has provided a fun and nurturing place for children aged 4-11 to spend time after school and during the holidays. Our after-school club is a space for children to play or unwind after their day. During the holiday club, children have a great time with their friends, enjoying lots of activities and games. For more than 40 years we have been funded by parent/carer fees and we are overseen by a committed Management Committee made up of volunteer parents.

We are looking for a Play Leader who will bring energy and positivity to create a great environment for the children and the Play Team at the Workshop. The right candidate will have plenty of activity ideas for the children; will create an excellent and collaborative team; will ensure the right policies are in place; and will promote the Workshop to parents and the local community.

If this sounds like you, we'd love to hear from you.

### **Salary: Dependant on qualifications/experience**

29 days annual leave per year inclusive of Bank Holidays

We are keen to support all staff in training and their own professional development  
Appointable candidates who are not successful may be considered for other roles at the  
Workshop

### **Abilities and Aptitudes**

The ability to manage a setting, your own workload and that of a small team  
Enthusiasm for supporting and supervising staff, and communicating effectively with families  
Aptitude for organisation and evaluation of a wide range of play opportunities  
The ability to use reflective practice to develop yourself, the staff and the setting

### **Knowledge and Experience**

Level 3 or above qualification in play, childcare or similar  
At least two years' relevant experience working with 4-11 year olds  
Experience of providing play opportunities in a play, education or equivalent setting  
A demonstrable understanding of safeguarding, Ofsted requirements, EYFS and relevant frameworks (e.g. The Bristol Standard)

**Seeking: 20 hours p/w during term time and 21 hours p/w during school holidays  
(inclusive of time for admin duties)**

Term time hours - Monday to Thursday 2:30 – 6:30pm, plus 4 hours admin time per week

School holiday hours – 6 hours a day Tuesday to Thursday between 8am and 6:30pm, plus 3 hours admin time per week

**Email: [tccw@hotmail.co.uk](mailto:tccw@hotmail.co.uk) for further details**

**Closing date: 30<sup>th</sup> November 2023**

**Start date: ASAP**

**TCCW is committed to safeguarding and all positions are subject to successful DBS checks  
and suitable references being received.**

Totterdown Children's Community Workshop  
Based at: The Church of the Holy Nativity, Wells Road, Bristol, BS4 2AG  
Registered Charity No: 278840